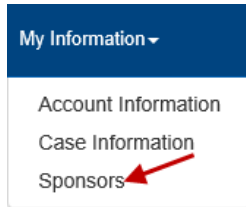


## KinderConnect – Parent Adds Sponsor

Primary Parents can add new Sponsors for their children using the **Sponsor** page.

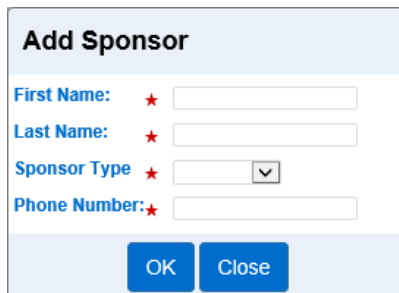
- A** Press **Sponsors** under My Information.



- B** Press **Add Sponsor** to add a new Sponsor to your children.



- C** Enter the required information about the Sponsor into the fields. Note: This is where a Parent can assign a **Sponsor Type** of **Parent** to another Parent Sponsor.



A screenshot of the 'Add Sponsor' form. It has four input fields: 'First Name', 'Last Name', 'Sponsor Type' (a dropdown menu), and 'Phone Number'. Each field has a red asterisk indicating it is required. At the bottom are 'OK' and 'Close' buttons.

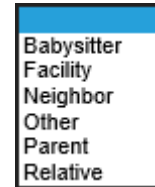
- D** Press **OK**.

## KinderConnect – Parent Authorizes Sponsor

It is important to authorize the Sponsors to perform certain actions. In the **My Children's Sponsors** section:

Sponsor	Child	Relationship	Enters Approved Attendance	Approves Attendance	Views Case Info	Delete
Bacall, Lacy	Bacall, Cal	Parent	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Bacall, Caroline	Bacall, Cal	Relative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Delete
Carion, Lori	Bacall, Cal	Neighbor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Delete
Carney, Elle	Bacall, Cal	Babysitter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Delete

- A** Press the **Relationship** drop-down arrow corresponding to the desired Sponsor to select how that Sponsor is related to your child.



- B** Click to select the checkbox corresponding to the activity that you would like to authorize each Sponsor to perform.

- **Enters Approved Attendance** allows the Sponsor to enter approved attendance for your child. If selected, the Primary Parent will not have to approve the attendance entered by that Sponsor.
- **Approves Attendance** allows the Sponsor to approve your Child's attendance entered by another Sponsor.
- **Views Case Info** allows the Sponsor to view the details of your Child's case.

Note: When a Sponsor is no longer assisting with your children, pressing **Delete** permanently removes that Sponsor from the **My Children's Sponsors** section.