


## KinderConnect – Provider Set Up for IVR

**Providers** must use the internet to self-register prior to using KinderConnect. You will need to verify your IVR phone number.

**A** Log in to KinderConnect. Note: You must be registered in KinderConnect. If you are not, refer to KinderConnect - Provider Registration QRC for additional information.

**B** Click **Search** under Provider. 

**C** Enter the appropriate search criteria into the available fields, then press **Search**.

### Provider Search

Provider Name:	<input type="text"/>
DVN:	<input type="text"/>
Phone Number:	<input type="text"/>
Device Count:	Select All ▼
Status:	Select All ▼

**Search** **Clear**

**D** Click on the **Provider** name to select.

### Search Results

Provider Name	Provider ID	DVN	County	Phone Number	IVR Phone Number	Address	Operators	Device Count	Child Count	Status
Happy Learning Center (26)	9	26				1234 Fictional Way San Diego, CA 92101		0	0	Active
Horizon Day Care	35					300 Main St. San Diego, CA 92101		0	10	Active

**E** On the Provider **Detail** page, verify that the phone number displayed in the **IVR Phone Number** field is the number that you and your Parents/Sponsors will be calling from. If it is not, update the phone number in the **IVR Phone Number** field.

### Provider Detail

Provider:	MOProvider5RS (DVN05) ▼	Facility Type:	
Provider ID:	4	License Information:	
DVN:	DVN05	Start Date:	
Address Line 1:	3310 Del Lago Blvd	End Date:	
Address Line 2:	#300	Contract Information:	
City:	Springfield	Start Date:	
State:	MO	End Date:	
Zip Code:	92029-1234	Exempt Status:	
County:	Hickory	Registration Information:	
Phone Number:	(111) 222-3333	Start Date:	
Alternate Phone Number:	444-555-1234	End Date:	
Mailing Address:		Accreditation Status:	
Street Address 1:	300 West Sunshine St	Start Date:	
Street Address 2:	Floor 445	End Date:	
City:	Springfield	Disproportionate Share Status:	
State:	MO	Start Date:	
Zip Code:	92029	End Date:	

**Save** **Cancel** **History**

★ denotes a required field

IVR Phone Number:	(360) 360-3600	Hours of Operation:	
Contact First Name:	Henry	Sunday	12:00 am - 11:59 pm
Contact Middle Name:	Edsel	Monday	12:00 am - 11:59 pm
Contact Last Name:	Ford	Tuesday	12:00 am - 11:59 pm
Contact Email:		Wednesday	12:00 am - 11:59 pm
		Thursday	12:00 am - 11:59 pm
		Friday	12:00 am - 11:59 pm
		Saturday	12:00 am - 11:59 pm
		Capacity:	-1

**F** Click **Save**.

Note: It is only possible to call IVR from unblocked telephone numbers. Attendance cannot be recorded from telephone numbers with blocked caller ID.