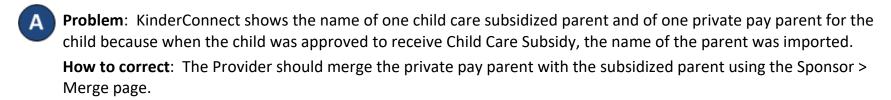
<u>KinderConnect – Correcting Parents after Merging Attendance</u>

If a Provider creates a Private Pay schedule to record attendance while an authorization for Child Care Subsidy is in process, the Provider needs to merge both schedules once the subsidy is authorized. Below, we will review common mistakes made when merging records and how to fix them:



B Problem: After merging a private pay parent with a parent receiving Child Care Subsidy, other children that the parent is associated with, who are not receiving Child Care Subsidy, are no longer attached to the record of the parent. **How to correct**: The Provider makes a list of all other children sponsored by the newly subsidized parent. Once the