

Child Care Business Information Solution Delivery & Training

Providing essential tools for the preparation of using KinderConnect and KinderSign

- Samsung Tablet
- Tablet stand(s) or protector(s) have been provided
- Provider tablet has been connected to WiFi and registered for use on KinderSign
- KinderSign Tablet Registration Form and Mobile Provider Sign-In Sheet
- Providers with transportation services have a vehicle charger for each vehicle used to transport children.
- Sponsor Information Cards
- Reference to the Missouri CCBIS INFO site
- Survey

KinderConnect Quick Reference Cards (QRCs)

- Sending Messages
- View Cases
- Adding Private Pay Children
- Adding New Parents/Sponsors to a Child
- Add or Edit Phone Number to a Parent/Sponsor
- Merge Child and Parent Records
- Recording Absences
- Recording a Holiday
- Submit Attendance
- Correct Attendance
- Meaning of Colors on the “Enter Attendance” Screen
- CCBIS MO Checklist after delivery

KinderSign QRC’S

- Checking Children In and Out
- How does a Sponsor Approve Attendance Transactions
- How to Backdate Transactions
- Sponsor Options

Serial Numbers

X
Signature

Agent Name Date

DVN

Rev 1