

KinderConnect - Enter Overnight Hours

Overnight care occurs when children are in care past midnight. For example, a child arrives at 10:00 pm on Monday and leaves at 8:00 am on Tuesday.

A To enter **overnight hours**, Overnight Care must be enabled in KinderConnect. Please call KinderSystems Support at **1-833-866-1709** to have it enabled.

B Once Overnight Care is enabled **Overnight Care** can now be entered by sponsors using KinderSign, KinderSmart or IVR.

C Here's an example and explanation of how **Overnight Care** works:

- The time the child arrives is shown in the **In** box. In the example below, the child arrived at 10:00 pm.

Child Name	Monday 10/11
Taylor, Child Date of Birth: 1/1/2016 Case Number: Child: CIN_70852	In: Out: 10:00 pm + Time Cells Daily Hours: 2:00

- After saving, when the **Out** time is entered on the following day, the **Out** time of 11:59 pm automatically populates.

Child Name	Monday 10/11
Taylor, Child Date of Birth: 1/1/2016 Case Number: Child: CIN_70852	In: Out: ✓ 10:00 pm ✓ 11:59 pm + Time Cells Daily Hours: 2:00

- 12:00 am is automatically populated in the **In** box of the following day. In the example below, the child left at 8:00 am as shown in the **Out** box of the following day.

Child Name	Monday 10/11	Tuesday 10/12
Taylor, Child Date of Birth: 1/1/2016 Case Number: Child: CIN_70852	In: Out: ✓ 10:00 pm ✓ 11:59 pm + Time Cells Daily Hours: 2:00	In: Out: ✓ 12:00 am ✓ 08:00 am + Time Cells Daily Hours: 8:00

D If attendance was entered using KinderConnect, press **Save** when you finish entering **Attendance**. A message displays indicating that the record was saved successfully. Providers can only enter an **In** time or an **Out** time for each time pair. All times entered by providers must be approved by primary caretakers.

Save	Cancel	Audit
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